

Permit Number: _____

Form Number: _____

**WHITEWATER TOWNSHIP
LAND USE PERMIT APPLICATION**

Owner: Name: _____	Agent: Name: _____
Street: _____	Street: _____
City: _____	City: _____
Telephone/Fax: _____	Telephone/Fax: _____

Tax ID # 28-13- _____ - _____ - _____	Zoning District _____	Flood Zone: _____
Subdivision: _____	Metes & Bounds _____	Condo: _____
Lot/Unit No. _____	Name _____	
Property Address: _____		

Property Ownership: Deed: _____ Tax Record: _____ Land Contract: _____ Other: _____

Type of Improvement, Building or Use:

Residential: _____ New Home: _____ Garage/Accessory: _____ Addition: _____ Remodel: _____

Deck: _____ Sea Wall: _____ Fence: _____ Home Occupation: _____ Other: _____

Commercial/Industrial: _____ Sign: _____ Accessory: _____ Other: _____

Agricultural Use: _____ Building Permit Exemption? _____

DESCRIPTION: _____

THIS PERMIT APPLICATION AND INSPECTIONS UNDER IT ARE NOT TO BE CONSTRUED AS ESTABLISHING LEGAL RESPONSIBILITY FOR THE DESIGN, OR CONSTRUCTION OF THE BUILDING, PREMISES OR SANITARY SYSTEM. PROPERTY OWNERS, BUILDERS AND CONTRACTORS ARE RESPONSIBLE FOR OTHER FEDERAL, STATE AND COUNTY CODE COMPLIANCE AND REASONABLE CARE IN CONSTRUCTION.

Emergency personnel try their best to respond to calls in a timely manner, often while negotiating difficult terrain. Deficiencies in your property access could increase and/or severely limit response times. Keep this in mind when designing and maintaining your driveway.

The undersigned agrees to the provisions of this LAND USE PERMIT APPLICATION and also allows the Planning/Zoning Department personnel the right to inspect the described property.

SIGNATURE – OWNER: _____ AGENT: _____

LAND USE PERMITS ARE VALID FOR ONE (1) YEAR

Office Use Only

Date: _____	Approved: _____	Denied: _____	Referred to: _____	ZBA: _____
				PC: _____
Fee Tendered: _____	Check: _____	No. _____	Cash: _____	Land Division: _____
Zoning Administrator: _____	Date: _____			
Additional Conditions: _____				

Whitewater Township
Whitewater Township Guidelines for Land Use Permits (LUP's)

The following are guidelines for Land Use Permits in Whitewater Township. The intent of these guidelines is to address the information that is required to streamline the process of review.

- A completed LUP Application.
- Proof of ownership.
- Letter of authorization to act as agent if not the owner.
- Three (3) sets of construction plans. Two (2) sets will be returned to you upon approval.
- A plot plan which includes the following (if applicable):
 - Name of Owner
 - Parcel ID Number
 - Property Address
 - North Arrow
 - Scale
 - Existing and/or Proposed Structures (including fencing)
 - Existing and/or Proposed Driveways
 - Road Right of Way and/or Utility Easements
 - Septic Field, Well
 - Water bodies on Site (Natural and/or Man Made).
 - Wetlands
- Site inspections will be done after the completed application is submitted. Often the inspection will occur the same day the application is submitted. **The location of the proposed structure(s) shall be staked prior to inspection.**
- Most approved LUP's and construction plans are then required to be submitted to the Grand Traverse County Construction Codes Office for Building Permit Application*. The Construction Codes Office is located at 2650 LaFranier Road, Traverse City, MI. Construction Codes will not accept applications without an approved LUP from Whitewater Township.
- A final Zoning Compliance Certificate is required from Whitewater Township prior to certificate of occupancy from the Construction Codes Office. It is the applicant's responsibility to schedule accordingly.

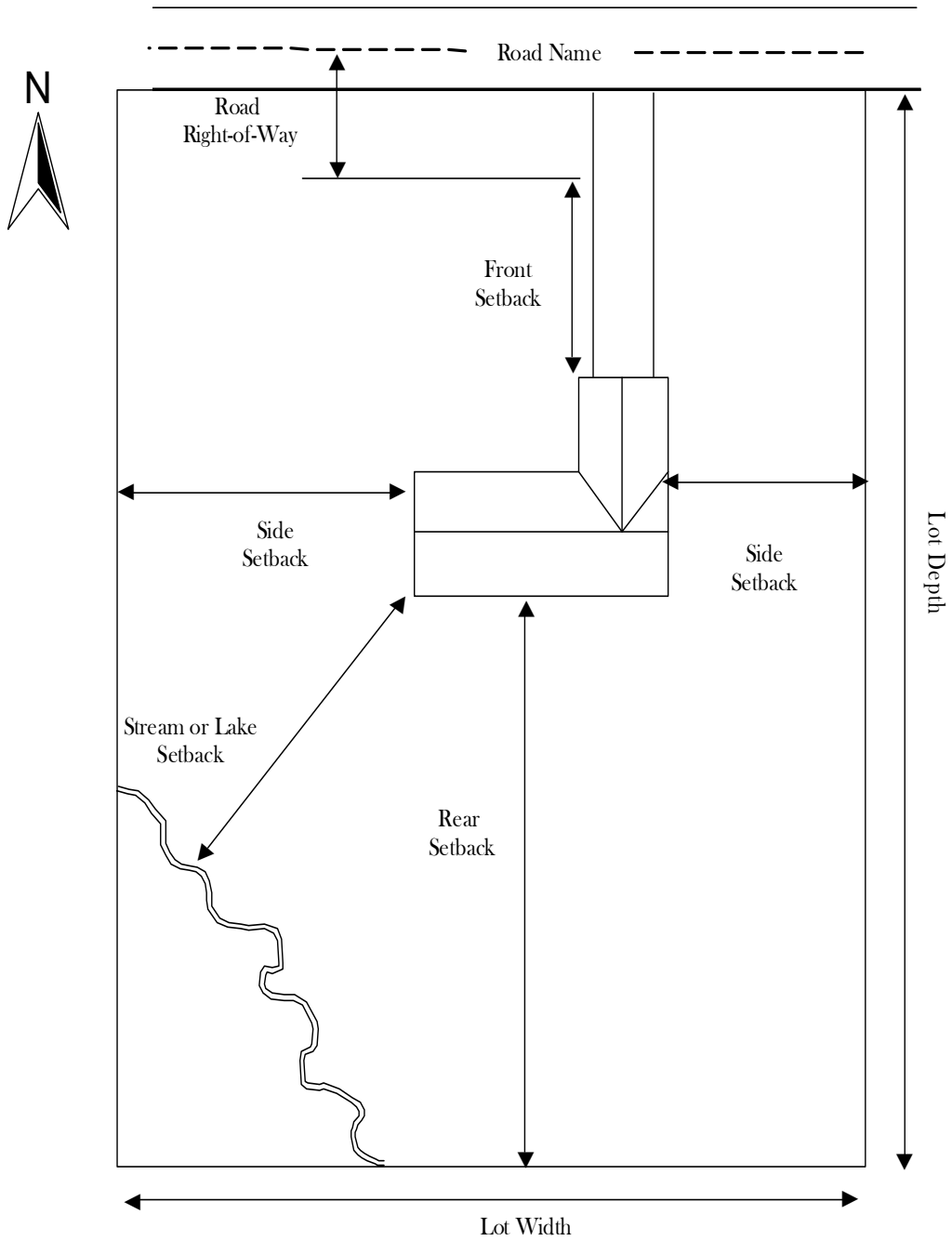
If you have any questions please contact the Whitewater Township Zoning Administrator.

E-Mail: zoning@whitewatertownship.org

Phone: (231) 267-5141 ext. 21

* While not exempt from a LUP, the following are exempt from a building permit – agriculturally exempt structures, fences and sheds/accessory structures less than 200 sq. ft. in size. Your LUP will clearly state if it is exempt from the building permit requirement.

Sample Plot Plan



	Minimum Lot Width	Minimum Lot Area (in square feet, unbroken by any road street or thoroughfare)	Front Yard	Side Yards	Rear Yards	Maximum Structure Height	Maximum Structural Coverage of Lot (building footprint)	Minimum Width: Maximum Depth ratio regulating lot shape	Land Use Regulated in Setbacks (see applicable zone regulations)
R-1	100'	20,000	30'	15'	30'	35' (*)	-	1:3	
R-2 Single Family	100'	12,000	30'	15'	30'	35' (*)	-	1:3	
R-2 Two Family	120'	22,000	30'	15'	30'	35' (*)	-	1:3	
R-3 Single Family	100'	12,000	30'	15'	30'	35' (*)	-	1:3	
R-3 Multi Family	120'	11,000 per dwelling	30'	15'	30'	35' (*)	-	1:3	
A-1	200'	40,000	30'	15'	30'	35' (*)	-	1:3	
RC-1	300'	5 acres	30'	15'	30'	35' (*)	-	1:3	
C-1	100'	-	50'	Total 30% of width but not less than 15'	30'	35' (*)	40%	1:3	Yes
N	100'	-	50'	Total 30% of width but not less than 15'	30'	35' (*)	40%	1:3	Yes
MHP	300'	17 acres	50'	30'	30'	35' (*)		1:3	
SPECIAL SITUATIONS: (except for the specific requirement stated, the regulations for the underlying zone shall remain unchanged)									
Frontage on Boardman River and tributaries. See note 2	200'		100' from water's edge. See notes 3&4						Yes
Frontage on all other Lakes and Streams			50' from water's edge. See note 3						Yes
M-72 in A-1 Zone			100'						
Supply Road			150'						
Old M-72 in C-1 Zone			30'	0					Yes
Enclosures/structures for livestock, domestic animals (except house pets)		2 1/2 acres	100'	100'	100'				
M-72 in C-1, R-3 & N	100'		75'	25'	30'		33%	1:3	Yes

(*) or 2 1/2 stories above grade