

Disaster Plan Sub-Committee Minutes  
October 27, 2009  
7:00 PM

The meeting was called to order at 7:01 PM.

Introductions: Wally Weir –Township resident with some disaster planning background; Tom Emerson – Township resident, volunteer fire fighter and GTC Deputy; Randy Stites – Fire Chief; Matt Lyons – Planning Commissioner and AG Specialist; Vaughn Harshfield – Township resident and retired Engineer; Leslie Meyers Planning/Zoning Administrator. Carol Hockin – Township Clerk and Parks Administrator was absent.

Review of Documents:

- a. A Citizens Guide to Disaster Assistance: Meyers recommended that all members take this FEMA independent Study Course. Once the course is complete, enter the final examination answers to the FEMA website and submit. Should any member wish additional training, FEMA.gov has 100's of additional independent study courses available.
- b. Natural Hazards Mitigation Plan: Meyers informed the Sub-Committee that the Township had adopted this County Plan. Without an adopted Plan in place, communities are not eligible for hazard mitigation grant program \$. The County Plan is not specific to Whitewater (with the exception of a few general safety points). In the Midwest it is common that local government piggy-back off of the County and State Mitigation Plans. Throughout the rest of the Country, local governments create their own plans. After review of the County Plan, it was determined that we adopt it to have in place until our own can be established.
- c. Grand Traverse County Emergency Action Guidelines: This document was added for review only. The Township Emergency Personnel may wish to create a local document in the future.
- d. Local Emergency Planning Workbook: This document has been recently updated by the Michigan State Police. Review for additional educational purposes as needed.
- e. Hazard Mitigation Plan – Town of Loudon, New Hampshire: Meyers stated that this is a good example of a local plan. Loudon is similar in many ways to Whitewater – in size, make up and demographics.

Next Steps:

The Sub-Committee was directed to complete FEMA IS-7 and review the above referenced materials.

Election of a Chairman: Randy Stites was unanimously appointed Chairman.

Next Meeting Date: January 4, 2010 at 6:00 PM.

Respectfully Submitted,

Leslie Meyers, Planning/Zoning Administrator